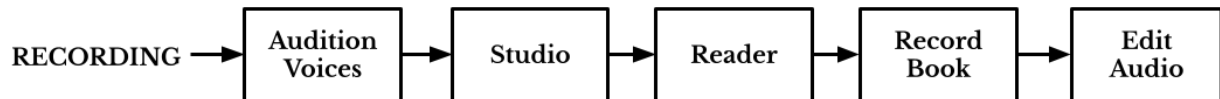




Note Taking Outline



In this session, we will cover four important topics:

1. Recording
2. Voices
3. Audio Editing
4. Mastering

Recording

1. Use the _____ studio.
 - a. Professional studio or
 - b. Create a home studio
 - i. Foam _____
 - ii. Closet or _____ space

2. Choose the _____ readers.

Goal: To create a great _____ that people will enjoy listening to many times.

3. Which Recording Device to use.

- a. _____ We suggest an inexpensive microphone that plugs into a laptop, like a Blue Yeti Microphone or the [Snowball iCE](#).
- b. _____ You can use [Voice Recorder Pro](#) with an Android phone.
- c. _____ your equipment.

There are many recording tools. Two free recommendations are Audacity and GarageBand.

<https://www.audacityteam.org/>

<https://apps.apple.com/us/app/garageband/id408709785>

These two tools allow you to record and edit. Voice Recorder Pro allows you to edit on your phone.

Voices

1. What should you consider when choosing voices for your audio Bible?
 - a. How many _____ do you want to use?
 - b. Vocal _____ of voice
 - c. _____ range of voices
 - d. _____ and _____ of your language group
 - e. Listen for good _____ ability.
 - f. Clear _____
 - g. Voice matches the style and _____ of the book
 - h. What will your _____ like to listen to over and over again?

2. Who do you select as voices for your audio Bible?
 - a. _____ actors (Professionals)
 - b. Volunteers

3. How do you select voices for your audio Bible?
 - a. Search online and listen to samples of voices.
 - b. _____ one-minute auditions of possible voices.
 - c. Ask your prayer team to _____ as you select voices.
 - d. Gather a _____ group to offer feedback.

4. Schedule recording sessions with each voice.
 - a. The person will read _____ by _____.
 - b. The length of each session is approximately _____.
 - c. Start with a short book so you get comfortable with _____ the voice.
 - d. Work out a _____ agreement with the voice prior to recording.
 - e. Send the Bible text _____ of the recording session so the voice can practice.
 - f. Help the voice to maintain a good pace.

5. The producer's role in a recording session includes:
 - a. Listen for _____ for _____ accuracy.
 - b. Have a _____ copy of the chapters in order to note errors.
 - c. _____ a Bible script. You can copy and paste the text from the [Bible Gateway website](#).
 - d. Help the voice with correct pronunciations of names and places.

6. The producer:
 - a. Provides an encouraging _____
 - b. Coaches the voice to compassionately share _____ heart
 - c. Begin the session with _____
 - d. Asks the voice to communicate with their _____

Audio Editing

1. At the end of a recording session the producer uploads the recording to _____ and sends it to the editor.
2. The audio editor will separate the reading into _____.
3. The editor will also _____ mistakes.
4. The team reviews each chapter for _____ and pronunciation.

Mastering

1. This step increases the sound for the best _____.
2. Mastering is the final stage of audio production where the overall sound quality is improved by removing noises like lip smacks, long “s” sounds and equalizing volume throughout the recording.

Assignment Worksheet

1. ***This work cannot be done alone.*** Your work team will be of great help to you. Gather them together to explain what is needed to provide a studio, audition voices, record, edit and master. *Watch these videos together:*

- [Practical Tips Article for Recording an Audio Book](#)
- [Audio Narrating Tips Video](#) (4:57)
- [Using Voice Recorder Pro on Android](#) (3:49)
Use settings to slow down the video if it is too fast.
- <https://www.audacityteam.org/>
For recording and editing on a computer
- [Long GarageBand Tutorial for Music](#) (1:53:21)
- [How to Use Garage Band for a Podcast](#) (16:20)
- [Basic Mastering Video](#) (5:18)

2. Take notes on what you learn.

3. Decide who on your working team will be responsible for the various roles.

Producer: _____.

Audio Editing: *(You can probably use several people in this responsibility.)*

_____.

_____.

Mastering: _____.

4. Ask your prayer team to pray for the working teams as they learn their roles.

